



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

ADDENDUM NO. 3

CONTRACT NUMBER ADDENDUM NO. 3

ISSUED BY: PRINCE GEORGE’S COUNTY PUBLIC SCHOOLS OFFICE OF PURCHASING AND SUPPLY 13300 OLD MARLBORO PIKE ROOM 20 UPPER MARLBORO, MARYLAND 20772-9983	Date of this Addendum: February 10, 2023 No. of Pages: 4 (Plus Attachment)	Bid Submission Date: February 17, 2023 (11:00 AM) EST
	IFB No.: PUR-006-23	IFB Issuance Date: December 15, 2022
	TITLE: Fresh Produce	

TO ALL PROSPECTIVE OFFERORS AND OTHER RECIPIENTS OF SOLICITATION DOCUMENTS

This Addendum is hereby made a part of the Contract Document which will be the basis of a Contract. This Addendum is issued to modify the original Solicitation Documents issued December 15, 2022. Prospective Offerors are requested to attach this Addendum to your Contract Documents. Receipt of this Addendum must be acknowledged in the Proposal Document (see Appendix G). Failure to do so may subject the Offerors disqualification.

THE PURPOSE OF THIS ADDENDUM IS TO:

- A. Extend the deadline date for bid submissions to: February 17, 2023, at 11:00 a.m. EST
- B. Provide Responses to questions:

Questions and Responses

1. Could you provide the current Fresh Produce bid or the awarded contract information for Prince George’s County Public Schools?
Answer: The current vendor is Bowie Produce. Please see attached pricing. Estimated contract value \$4,000,000.
2. I am submitting as an MBE and the Prime Contractor. Which forms of the MBE are required?
Answer: Please complete and submit Attachment 1 and Appendix H. See below link:

<https://www.pgcps.org/offices/general-counsel/administrative-procedures/3000---business--non-instructional-operations/ap-3325---minority-business-enterprise-procurement-procedures>



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

ADDENDUM NO. 3

3. On the Excel spreadsheet, Group A-B Market, please provide clarification for column h (total cost (flat mark up fee + Baltimore Terminal Prices as of 06/12/18). Do you want our cost + the published Baltimore Terminal pricing as of date? If our cost is greater than Baltimore Terminal cost, are we only permitted to charge the Baltimore Terminal pricing? Does column h (Group A-B Market) include estimated usage provided multiplied by our mark-up fee plus cost?

Answer: Yes, provide distributor cost plus Baltimore Terminal Prices as of date January 23, 2023.

4. D19 on pre-cut -1/4 inch small red potato – do you want diced or sliced? skin on or off?

Answer: Description should be Red Potato, Small, Pre-Cut ¼” Diced, with skin.

5. Is this one day a week delivery?

Answer: Delivery at least one (1) day per week to each school location.

6. What is the average usage per delivery?

Answer: Depends on the school and the participation. High schools and middle schools tend to order more produce.

7. What is the estimated total value of the bid?

Answer: Please see Question and Response No. 1.

8. Is there an Act of God clause? The industry utilized “Act of God” clauses this year due to extreme weather conditions.

Answer: Please see IFB, Part VI- Appendices – Section 11(c) – Amendments and Reservations in the solicitation.

9. If prices escalate for a period of time are we to provide documentation and adjust fixed pricing for that period of time?

Answer: In accordance with Section 21.0, prices shall remain firm for one (1) year, the initial term of the agreement. Further, in accordance with Section 22.0, Item No. D. Price adjustments from the contractor/producer/processor/manufacture for any/all items may be considered at renewal. The request is subject to approval by the Contracting Officer. The request must be submitted in writing at least ninety (90) days prior to the renewal term and shall be accompanied by supporting documentation.

10. For the USDA Commodity, what is the volume and is it the same day as the other delivery?

Answer: Estimated Annual Usage is 23,000 cases of product using USDA Foods. These items are ordered by the sites per usual with their regular delivery.

11. We are going to use multiple labels from multiple origins. How do you want us to put on the bid for that? Maybe multiple?

Answer: List the labels and origins per item description.

12. If a pack size isn't exactly what their using for example if a baby carrot is 100/2.6 ounce but they are asking for 100/2.5 ounce is that okay? Different brand/labels go between these 2 sizes.

Answer: The amount per serving (in each bag) needs to equal ½ cup Fruit or Vegetable serving according to NSLP and Food Buying Guide. Link to Food Buying Guide: <https://www.fns.usda.gov/tn/food-buying-guide-for-child-nutrition- programs>.



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

ADDENDUM NO. 3

13. When does the contract begin and end. Please clarify: Duration of Bid states “A bid submitted in response to this solicitation is binding upon the bidder and is considered irrevocable for a minimum of 120 days following the closing date for receipt of initial bids.”

Answer: Duration of Bid relates to Pre-Award phase of the solicitation.

Provision for Price Adjustment states “The Awarded Vendor agrees that for unit price contracts (Group D and E) prices shall remain firm for 365 days. If the price is increased after 365 days, the unit price may be increased only upon approval of a written request to the Purchasing Department and the Director or FNS or designee.”

Answer: This section refers to the Awarded vendor’s contract price required to remain firm for the initial contract term. The initial contract term will be from contract award through June 30, 2024, with one (1) year renewals commencing on July 1 of each year.

So my question is am I locking in price with PGCPS for 120 days or 365 days? There have been instances with mother nature that makes prices go up. What in that situation how do we lock in price?

Answer: Vendors are required to ensure that the proposed bid price remains firm for a minimum of 120 days based on the closing date of the solicitation. Should the vendor win the bid, the awardee is then expected to lock in the bid price for [one (1) year/365 days] based on the initial contract term indicated in the contract award notice. It is anticipated that the award will take place in March 2023.

14. The USDA Value Pass Through and the USDA Donated Foods programs, questions:

a. Where are the products stored?

Answer: The product should be stored under refrigeration.

b. How does the vendor obtain the products?

Answer: The prospective vendor will order from the manufacturer.

c. What are the products?

Answer: Product lists are subject to changes, but at this time, the USDA Foods item are individually wrapped sliced apples.

d. Does the vendor need to store the products, if so for how long?

Answer: The prospective vendor orders the quantity needed for the menus.

e. Are the products shelf stable?

Answer: The product using USDA Foods for this solicitation is refrigerated.

f. Do any of the products require refrigeration or are any frozen?

Answer: Yes, refrigeration.



PURCHASING AND SUPPLY SERVICES

Keith Stewart, Director | keith.stewart@pgcps.org
13300 Old Marlboro Pike | Upper Marlboro, MD 20772 | 301-952-6560

ADDENDUM NO. 3

15. How do we handle the pack size variance when pricing the Fixed Price items.
Answer: PGCPS has a contracted price with the approved USDA Foods processing manufacturer. The Fixed Price should remain the same. Any changes, would result in amending the contract.
16. For the bid submission, we are required to submit our response on the eMaryland site, delivery 1 original hard copy plus 1 copy, and 1 USB drive with all information. Is this correct?
Answer: Yes
17. My company, is a Prince George's Co. certified MBE as well as CBSB food distributor. We are also certified as a MBE, DBE and SBE by MDOT. We would love to partner with the potential prime contractor as a county based and minority food distributor. We have experience delivering fresh produce and currently are the selected minority food distributor for the Maryland DOC contract for fresh produce.
Answer: Potential bidders may include:

**Teddy Bear Fresh Produce
Easton MD**

**Food Service Contracting
Greenbelt, MD**

**Seashore Fruit and Produce
Vineland, NJ**

**Keany Produce
Landover, MD**

**Sudano's Produce
Hanover, MD**

**Eastern Foods
Laurel, MD**

**Bowie Produce
Bowie, MD**

END OF ADDENDUM NO. 3

P.G. COUNTY PUBLIC SCHOOLS
FOOD & NUTRITION SERVICES
 SUITLAND, MD 20746

Item	Description	Price
PL0010	APPLES, RED DELICIOUS - 125CT CASE	36.75
PL0120	APPLES, FUJI - 125CT CASE	36.75
PL0160	APPLES, GALA - 125CT CASE	36.75
PL0270	APPLES, GOLDEN DELICIOUS - 125CT CASE	39.35
PL0300	APPLES, GRANNY SMITH - 125CT CASE	39.75
PL0750	APPLES, SLICED - 100/2oz CASE	28.50
NA0050	BANANAS, PETITE - 150CT CASE	27.75
OC0030	BROCCOLI, FLORETTES - 4/3LB EACH	7.25
OC0030	BROCCOLI, FLORETTES - 4/3LB CASE	28.35
BB0020	CABBAGE, GREEN SHREDDED - 4/5LB CASE	21.50
BB0020	CABBAGE, GREEN SHREDDED - 4/5LB EACH	5.75
BB0070	CABBAGE, RED SHREDDED - 4/5LB EACH	9.50
NT0010	CANTALOUPEs - 12-15 COUNT EACH	2.50
NT0010	CANTALOUPEs - 12-15 COUNT CASE	29.55
RR0020	CARROTS, CARROTINI 1.6oz (*200CT*) CASE	32.75
RR0080	CARROTS, STICKS - 4/5LB EACH	8.50
RR0080	CARROTS, STICKS - 4/5LB CASE	34.50
JL0020	CAULIFLOWER, FLORETTES - 2/3LB EACH	14.50
JL0020	CAULIFLOWER, FLORETTES - 2/3LB CASE	28.50
.E0050	CELERY, STICKS - 4/5LB EACH	10.50
.E0050	CELERY, STICKS - 4/5LB CASE	40.00
RN0130	CORN, YELLOW SHUCKD&HALVD - CASE	38.35
CU0020	CUCUMBERS, SELECT - 1-1/9 BUSHEL EACH	1.00
CU0030	CUCUMBERS, SELECT - 24 COUNT CASE	15.65
I0040	FAJITA MIX, PGCPs - 4/5LB EACH	13.75
I0040	FAJITA MIX, PGCPs - 4/5LB CASE	53.00
RL0040	GARLIC, CHOPPED 6/32oz - CASE EACH	4.95
VP0010	GRAPES, RED SEEDLESS - CASE LB	2.35
VP0010	GRAPES, RED SEEDLESS - CASE CASE	39.65
HB0100	HERBS, CILANTRO - CASE BUNCH	0.75
HE0010	HONEYDEWS - 4-6 COUNT CASE	28.85
HE0010	HONEYDEWS - 4-6 COUNT EACH	6.75
E0020	GREENS, KALE BUNCHED - CASE CASE	21.85
E0020	GREENS, KALE BUNCHED - CASE BUNCH	1.55
F0040	LETTUCE, ICEBERG - 24 COUNT EACH	1.85
F0040	LETTUCE, ICEBERG - 24 COUNT CASE	30.50
F0060	LETTUCE, GREEN LEAF - 24 COUNT EACH	1.55
F0060	LETTUCE, GREEN LEAF - 24 COUNT CASE	27.75
F0080	LETTUCE, SHREDDED - 4/5LB CASE	19.75
F0080	LETTUCE, SHREDDED - 4/5LB EACH	5.00
F0610	LETTUCE, ROM/ICE 60/30 BLEND - CASE	20.75
F0610	LETTUCE, ROM/ICE 60/30 BLEND - EACH	5.25
0010	LIMES, 48-54CT - CASE EACH	0.50
F0010	NECTARINES, CASE CASE	38.00
0010	ONIONS, YELLOW JUMBO - 50LB LB	0.75
N0130	ORANGES, US #1 FANCY 138 COUNT CASE	41.30
30030	PARSLEY, CURLY - CASE EACH	1.00
30020	PEACHES, LOOSE PACK - CASE CASE	41.30

Item	Description	Price
PEAR0010	PEARS, D'ANJOU/BARTLETT 120/135 CASE	49.55
PEPP0010	PEPPERS, GREEN MEDIUM - 1-1/9 EACH	1.25
PINE0010	PINEAPPLES, GOLDEN - 5/6 COUNT CASE	18.75
PLUM0010	PLUMS, BLACK - CASE CASE	45.75
POTA0180	POTATOES, RED 1/8 CUT - 20LB CASE	30.00
RADI0020	RADISHES, RED CELLO - 30/6 OZ EACH	0.75
SALS0020	SALSA, PICCO de GALLO-6/1LB CASE	18.50
SPIN0020	SPINACH, DESTEMMED - 4/2.5LB CASE	23.75
SPIN0020	SPINACH, DESTEMMED - 4/2.5LB EACH	6.25
STRA0050	STRAWBERRIES, CAL/FLA/DOM 8-1LB CASE	39.50
STRA0050	STRAWBERRIES, CAL/FLA/DOM 8-1LB EACH	5.25
TANG0010	TANGERINES 120 COUNT - CASE CASE	41.50
TOMA0040	TOMATOES, 5x6/60 COUNT LAYER CASE	29.50
TOMA0050	TOMATOES, GRAPE - CASE CASE	19.75
TOMA0050	TOMATOES, GRAPE - CASE EACH	1.85
WATE0010	WATERMELON, RED CASE	14.25